**Wallingford Education Foundation Grants Evaluation Form**

Grant Committee Member’s Name: ­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Mission:** The Wallingford Education Foundation is a non-profit, community based partnership supporting educational innovation and excellence in our town.

Grant Purposes

1. Educational opportunities to meet the challenges in a global society
2. Community and School Partnerships
3. Leveraging External Grants

Grant #\_\_\_\_\_\_\_\_\_\_ Grant Title:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Each WEF Grant Committee Member shall avoid even the appearance of a conflict of interest and shall disclose possible conflicts to the WEF Grants Committee as soon as possible.

Please score this Grant Application in the following 9 categories. For categories 2,5,6,7 and 9 score 0-5. For categories 1,3,4,and 8 score 0-10. Thank you.

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| --- | --- | --- |
| Weight | Score | Category |
| 10 |  | 1. Meets WEF Mission |
| 5 |  | 2. Abstract: brief, succinct overview of project, including the number of students (or best estimate) directly impacted and if appropriate, the number of students indirectly impacted. |
| 10 |  | 3. Statement of Need and Rationale: description of the current need(s) and evidence that the project funded will address those need(s). |
| 10 |  | 4. Award Purposes and Objectives: list the subject areas involved in the project. How will the project enhance the students’ learning experience in these areas? Elaborate about the objective within your school goals |
| 5 |  | 5. Responsibility: statement of the action steps the project director will take to ensure success once the project is funded. |
| 5 |  | 6. Project Activities: description of the activities the award will facilitate and how these activities will produce the objective(s) stated in the proposal |
| 5 |  | 7. Budget: itemize a list of project expenses including supplies and cost for each item |
| 10 |  | 8. Plan for Evaluation and Follow-up: standards of measurement to be used to determine if objectives have been achieved and timeline for assessment of results |
| 5 |  | 9. Form followed, including meeting the date deadline |
| -10 |  | If previous grant recipient and evaluation and follow-up plan for prior grant was not followed. |

Total Score: \_\_\_\_\_\_\_\_\_\_\_\_\_\_out of 65